

Item	Maintenance Activity	Frequency
Ditches	Remove litter and debris.	Monthly (or as required)
	Cut grass – to retain grass height within specified design range	Monthly (during growing season) or as required
	Manage other vegetation and remove nuisance plants.	Monthly at start, then as required
	Inspect inlets, outlets and overflows for blockages, and clear if required.	Monthly
	Inspect surfaces for ponding, compaction, silt accumulation, record areas where water is ponding for > 48 hours.	Monthly (or as required)
	Inspect vegetation coverage.	Monthly for 6 months quarterly for 2 years, then half yearly
	Inspect inlets and facility surface for silt accumulation, establish appropriate silt removal frequencies.	Six monthly
	Reseed areas of poor vegetation growth, alter plant types to better suit conditions, if required.	As required or if bare soil is exposed over 10% or more of the swale treatment area
	Repair erosion or other damage by re-turning or reseeding.	As required
	Relevel uneven surfaces and reinstate design levels.	As required
	Scarify and spike topsoil layer to break up silt deposits and prevent compaction of soil surface	As required
	Remove and dispose of oils or petrol residues using safe standard practises.	As required
Catch-pits	Remove litter (including leaf litter) and debris from filter drain surface, access chambers and pre-treatment devices.	Monthly (or as required)
	Inspect filter drain surface, inlet/outlet pipework and control systems for blockages, clogging, standing water and structural damage.	Monthly
	Inspect pre-treatment systems, inlets and perforated pipework for silt accumulation and establish appropriate silt removal frequencies.	Six monthly
	Remove sediment from pre-treatment devices.	Six monthly, or as required
	Remove or control roots where they are encroaching the sides of the filter drain, using recommended methods.	As required
	At locations with high pollution loads, remove geotextile and replace, and wash or replace overlying filter medium.	Five yearly, or as required
	Clear perforated pipework of blockages.	As required
Pipework and Manholes	Clear pipework of blockages.	As required
	Inspect drain surface, inlet/outlet pipework and control systems for blockages, clogging, standing water and structural damage.	Monthly
Outfalls	Remove litter and debris and inspect for sediment.	Six monthly, or as required
	Inspect for evidence of poor operation.	Six monthly
	Inspect waste accumulation rates and establish appropriate removal frequencies.	Six monthly
Attenuation and Settlement Ponds or Basins	Remove litter and debris	Monthly
	Cut grass - for spillways and access routes	Monthly (during growing season) or as required
	Cut grass - meadow grass in and around basin	Half yearly (Spring - before nesting season, and autumn)
	Manage other vegetation and remove nuisance plants	Monthly (at the start, then as required)
	Inspect inlets and outlets for blockages and clear if required	Monthly
	inspect banksides, pipework and other structures for evidence of physical damage	Monthly
	Inspect inlets and surfaces for silt accumulation. Establish approximate silt removal frequencies	Monthly (for first year), then annual or as required
	Inspect any waterbody for evidence of poor water quality	Monthly
	Check any mechanical devices	Annually
	Tidy all dead growth before start of growing season	Annually
	Remove sediment from inlets, outlets and forebay.	Annually
	Manage wetland plants in outlet pool	Annually
	Repair damage, realignment of rip-rap, inlets, outlets	As required
	Relevel uneven surface and reinstate to design levels	As required
Aeration of the permanent water areas if sign of eutrophication are detected	As required	